

Bowness-on-Solway Parish Council

**Minutes of the Meeting of the Parish Council held on Wednesday 9th January 2019 at 7.00p.m.
in The Bower, Port Carlisle.**

Present:

Councillors: Carruthers (Chair), Bradshaw, Coates, Harrington, Hodgson, Hutton, Graham, and Reay.

In attendance: Borough Councillor Hodgson, County Cllr Markley

Public attendance: Two members of the public.

Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

The clerk had received apologies from Cllrs Knowles, Wills and Hinks.
Cllr Hinks illness reason was accepted as a fair reason for absence.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensation requests were made.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were received.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Parish Council Meeting held on 14th November 2018. – approved and signed.

3 Report on action taken

3.1 Report on action by members of the Council

No actions were reported.

3.2 Report from the clerk

The clerk advised that actions would be reported later in the agenda.

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3.3 Public participation (at the Chairman's discretion)

The members of the public advised that they had come along to answer any questions that Cllrs may have concerning a planning application that featured on the agenda. Points of clarification were provided to Cllrs in response to questions, which included seeking assurances concerning the disposal of toxic and hazardous waste.

A question was asked concerning lights on poles in Glasson which the clerk responded to.
The public left the meeting.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action.

The clerk gave details of a letter he had received from Allerdale BC which it was **agreed** required no action or subsequent amendment to the Precept which was set at the November meeting. The clerk confirmed that he had sent off the Precept request to Allerdale and had evidence of its safe arrival. – **noted**.

4.2 Royal British Legion receipt and thanks for donation.
This was **noted**.

4.3 Community Public Access Defibrillators – grant requests from Local Community Groups.
Consideration of information and possible decisions.

The clerk advised that he had not received any formal grant requests at this point but was aware that the installation of a defibrillator in Anthorn seemed to be finally making progress. – **noted**.

4.4 CALC -Capping, Section 137 limit and Transparency Code.

The clerk advised that the S.137 limit was about to be changed and he would notify Cllrs of details as soon as he could. The requirements of the Transparency Code appeared to be unchanged from last year.
– **noted**.

4.5 Confirmation of acceptance of grass cutting contract.

The clerk confirmed that the contractor for the grass cutting had verbally confirmed his acceptance of the contract. – **noted**.

4.6 Audit arrangements for 2018/19.

The clerk confirmed that there were, at this point, no major changes to the Audit arrangements and requirements. He would be contacting the internal auditor shortly to arrange a date for the audit. – **noted**.

4.7 Citizens Advice Allerdale – thanks for donation.

The clerk provided details which were **noted**.

County Councillor Markley arrived.

5 New business

5.1 To receive Community reports.

Cllr Graham advised that the village had enjoyed a Carol singing event and turning on of the tree lights; performed by Cllr Markley.

5.2 Police Report.

The clerk advised that the Police had requested the meeting dates for 2019 and said these would be provided. No other report had been received. – **noted**.

5.3 Arrangements for the grant meeting in April 2019.

Cllrs **agreed** that the arrangements for the grant meeting should remain unchanged.

5.4 Footway Lighting - Current situation concerning proposed transfer of lights.

The details of a letter from Allerdale BC concerning the future responsibility for street lighting were discussed. The clerk provided details of legal guidance he had received from CALC on the matter. The situation was **noted without action pending further correspondence containing detailed proposals**.

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5.5 Asset Register and Risk Assessment.

Review and possible update.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**. The Asset Register was **approved** unchanged.

5.6 Latest on the review of coastal signage. Discussion and possible action.

The clerk advised that the condition of some of the lifebelts and signage had been reported to Allerdale BC and understood that action was being taken. (See also the Borough Cllrs report below).

5.7 Consideration of bench and noticeboard repairs and possible replacement.

Following discussion, it was **agreed** the condition and ownership of a bench should be investigated by the clerk and Cllr Coates. No action was taken on noticeboard replacement.

5.8 Condition of Millennium Oaks in the parish and update on Queens Commonwealth Canopy Project.

Cllrs would check on the condition of the Oaks in the Spring.

Cllr Carruthers advised that 200 trees had already been planted widely around the parish under the scheme which was being run by the Woodland Trust. Application forms, setting out the limits and parameters of the scheme were available from Cllr Carruthers.

The clerk advised that he had not received an invoice for the first order of trees but would advise Cllrs when it arrived and arrange payment. A spending limit had been agreed at the previous meeting. – **noted**.

5.9 Parish website – update and consideration of services required.

The clerk advised that the invoice for the maintenance of the website had been received and paid under the Standing Order procedure – see item 6.2.5 It may be necessary to have a small amount of development work carried out and Cllrs **agreed** that this should be explored.

5.10 Possible extension to Bowness Churchyard – current situation.

The clerk advised that there had been no major developments since the last meeting. It was hoped that further survey work would be carried out. – **noted**.

6 Finance

6.1 Information

6.1.1 To approve accounts and bank statements to 30th November and 31st December 2018 – available at the meeting. – **examined and approved**.

6.1.2 **Budget for 2019/20**: see prepared sheet & therefore **precept request to Allerdale BC for 2019/20**

See item 4.1. Cllrs **agreed** that no further action was necessary.

6.1.3 RPA – environmental stewardship **£2959.50 and £2939.99**

The clerk advised that associated paperwork had been passed to Cllr Graham for checking. The payments were **noted**.

6.2 Payments: to approve the following payments:

6.2.1 Clerk's salary **£693.94 – approved**.

6.2.2 Clerk's Expenses: post etc. etc. £3.41, Telephone + broadband £25.48, SLCC contribution £78.99, travel 26 miles@36p= £9.36 **Total £117.24 – approved**.

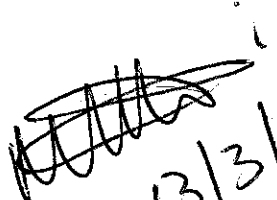
6.2.3 Port Carlisle Bowling Club small room hire for two meetings. Anticipated invoice total **£40.00 – approved**.

6.2.4 Mr S Hinks - invoice for strimming around parish benches **£180.00 – approved**.

6.2.5 Angelfish – website hosting and e-mails, (VAT £70.00) **£420.00 – approved**.

6.2.6 Colville Grounds Maintenance grass cutting invoices (VAT **£57.80**) **£346.80 – approved**.

6.2.7 Bowness on Solway Community Group re-imburement of insurance costs – **£250.43 – approved**.


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Borough Cllr Hodgson arrived.

7 Highways

Current situation – review and possible action.

Plans for new cattle grids at Bowness – latest situation.

The clerk reminded Cllrs that plans for the two cattle grids had now been sent by the County Council and comment made. Cllrs **confirmed** that they were keen to see the works progressed as soon as possible. Cllr Markley advised that the County Council was in discussions with a local landowner.

8 Planning

8.1 Applications outstanding with Allerdale BC

8.1.1 – 2/2018/0188 Response to amendments - Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart)

8.1.2 – HOU/2018/0213 Two storey extension to provide additional living accommodation. Paddock Cottage, Glasson. (Miss K Birkett)

The above were **noted**.

8.2 Applications dealt with under standing order

8.2.1 – HOU/2018/0230 Removal of front wall to make access, The Binnacle, Port Carlisle. The clerk advised that there had been no objections. **-noted**.

8.2.2 - 2/2018/0188 Response to amendments - Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart)

The clerk confirmed that the view of the Council to object to the proposal had been re-affirmed. – **noted**.

8.3 Applications decided by Allerdale BC

8.3.1 – 2/2018/0454 Change of use of utility and storage rooms into a small tea room. Pear Tree Farm, Bowness on Solway. – permission granted. – **noted**.

8.3.2 - HOU/2018/0199 Proposed single storey extension to create living room and cladding of external walls (resubmission of HOU/2018/0070) Easton Bridge Cottage. (Mr and Mrs Bell) – permission granted. – **noted**.

8.3.3 – 2/2018/0446 Erection of agricultural building etc to cover existing sheep handling system as part of existing agricultural enterprise, Anthorn Radio Station Bracken, Cardurnock. (Mr J Irving). – withdrawn. **-noted**.

8.3.4 – HOU/2018/0214 Replacement of rear extension, balcony over garage and associated external alterations. North Plain, Bowness on Solway (BBM). - permission granted. – **noted**.

8.4 Applications for discussion by this meeting

8.4.1 - 2/2018/0566 Erection of a single span portal framed implement/workshop building Barnfield, Glasson, Wigton (Mr J Birkett).

Following discussion, it was **agreed** that there was no objection to the proposal. However, in line with other outstanding applications in the village the Authority would be informed about concern over sustainable water disposal in the village.

9.1 Documents received for comment.

None. – **noted**.

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9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for December.

9.2.2 Glasdon, Yates, HAGS product information.

9.2.3 BHIB – advice concerning winter safety.

The above were **noted**.

10 Any items of information...

10.1 brought by members

Cllr Bradshaw mentioned that the condition of the road outside Bowness Hall Farm was deteriorating again. The clerk and Cllr Markley said they would raise the matter again with the Highways Department.

10.2 brought by Borough Councillor

Cllr Hodgson advised that an anti-dog fouling scheme was being developed and details would be provided to Parish Councils.

He mentioned the controversy surrounding expenditure on a feasibility study into the proposed new stadium at Workington.

Lifebelts and signage provision on the local marshes was an ongoing matter with Allerdale BC.

10.3 brought by County Councillor

Cllr Markley delivered his report.

The County Council were working on a scheme called 'Working Together' which aimed at establishing closer collaboration between County Council and Parish Councils. Details would be sent to clerks in due course.

Surface dressing of nearby roads was planned. Cllrs also welcomed news that work in Kirkbampton was planned for February.

It was likely that changes would be made to local speed restrictions, in line with the current National guidelines. Clerks would be given the relevant details. There may then be possible further consultation.

There were still ongoing, controversial, discussions about a Unitary Authority for Cumbria.

He envisaged a rise of about 1.9% in the County Council share of the Community Charge.

The Chairman thanked the Cllrs for their reports.

10.4 brought by the clerk

The clerk advised Cllrs that new 'Tree Liability' guidelines had been issued which placed an increased duty on Parish Councils to regularly inspect trees on their land.

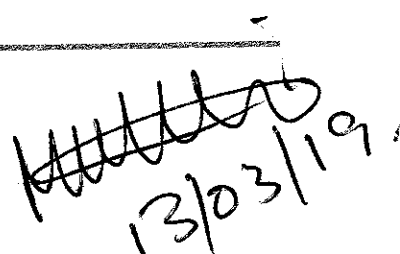
Forthcoming roadworks at Kirkbride which could cause local disruption were mentioned.

11.1 Date of next meeting: **Wednesday 13th March 2019 at 7pm at The Lindow Hall.**

11.2 Date of future meeting: **Wednesday 10th April 2019 at 7pm Grant Meeting at the Lindow Hall.**

11.3 Date of future meeting: **Wednesday 15th May 2019 at 6.30pm at the Lindow Hall.**

The dates were noted and the Chairman closed the meeting at 9.05p.m.


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