

Bowness-on-Solway Parish Council

**Minutes of the Meeting of the Parish Council held on Wednesday 13th March 2019 at 7.00p.m.
In the Lindow Hall, Bowness on Solway.**

Present:

Councillors: Carruthers (Chair) Graham, Coates, Harrington, Hinks, Hodgson, Hutton, Knowles, Reay and Wills.

In attendance: County Cllr Markley, Borough Councillor Hodgson.

Public attendance: None

Clerk: M Abbs

Apologies for absence and declarations of interest.

The clerk had received apologies from Cllr Bradshaw.

No declarations of interest were made.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests for dispensations had been made to the clerk or made at the meeting.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Parish Council Meeting held on 9th January 2019. -**approved and signed.**

3 Report on action taken

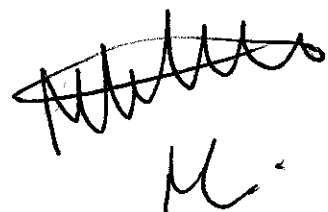
3.1 Report on action by members of the Council

No matters were reported.

3.2 Report from the clerk

Pension Regulator – declaration of compliance made.

The clerk confirmed that the declaration had been made – see also 4.7



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3.3 Public participation (at the Chairman's discretion)

County Cllr Markley commented on a change concerning a right of way at Anthorn. The clerk advised that this had been dealt with previously by the Council.

The installation of the cattle grids was progressing slowly. Affected parties had been sent paperwork for completion.

In response to a question from Cllr Knowles he outlined his understanding of the situation concerning the development at Bowness House Farm. This may be included on the Agenda at a future meeting.

Borough Cllr Hodgson outlined the changes that were being made to refuse collection in the Borough. He outlined the Boundary changes that would be apparent at Borough Council level at the forthcoming Election.

There were no changes to Parish Council boundaries.

The Cllrs were thanked for their reports by the Chairman and they then left the meeting.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Wigton Baths newsletter and request for support.

The clerk gave details which were **noted without action**.

4.2 Sustrans – Proposed Interpretation Board near Bowness.

The clerk advised that a proposal for a notice board at the West end of the village had been received but, following discussion, Cllrs **agreed** that this could not be progressed until the new cattle grid had been installed. The clerk would advise Sustrans accordingly.

4.3 Natural England – Restoration work to Bowness Common near Cardurnock.

(Handled under Standing Order)

Cllrs were reminded of the details and that the only comment he had received had been favourable.

Natural England had been advised accordingly.

4.4 Allerdale BC – Letter concerning the Council Tax Base.

The clerk advised Cllrs of the information provided which was **noted**.

4.5 ENWL – Scheduled Monument Consent granted for dwelling at Glasson.

The clerk advised that ENWL had now obtained permission for the work to proceed. – **noted**.

4.6 Allerdale Local Plan (Part 2) – Confirmation of submission to the Secretary of State for Public Examination.

The clerk advised Cllrs of the information provided which was **noted**.

4.7 Pension Regulator - Declaration copy.

The clerk advised that he had received a copy of the online declaration which would be kept in the Council's records. – **noted**.

4.8 Election arrangements.

The clerk had given nomination packs to existing Cllrs and reminded them of the information/assistance that was available from the Democratic Services Department at Allerdale BC, and additionally, in the e-mails he had forwarded to them.

The clerk had no spare nomination packs and Cllrs were reminded to direct any prospective new Cllrs to Allerdale BC, who were responsible for the smooth running of the Election. -**noted**.

4.9 Ian Wrigley Environmental & Land Management Ltd – Water Capital Grants Meeting.

The clerk reminded Cllrs of the details of a forthcoming meeting he had been notified of. – **noted**.

5 New business

5.1 To receive Community reports.

Cllr Graham advised that there were now qualified First Responders at Bowness and that they had attended a request for assistance at Drumburgh.

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5.2 Police Report.

Police – local engagement questionnaire.

The Police report was given by the clerk along with confirmation received from the Police that they always welcomed feedback/comments. – **noted**.

5.3 Arrangements for the grant meeting in April 2019.

The arrangements for the grant meeting were **confirmed**.

5.4 Arrangements for Annual Parish Meeting.

Cllrs **agreed** that the arrangements should be the same as in previous years.

5.5 Parish Council Auditor and arrangements/requirements for the 2019 Audit.

The clerk advised that he had been in touch with the Internal Auditor to arrange a date for the audit. Clerks had been informed by CALC that the External Auditor would be making contact at the end of March. – **noted**.

5.6 HSBC – Bank Mandate situation.

The clerk confirmed that Cllr Hinks had carried out the required actions to be added to the mandate. Cllr Reay provided details of a phone call he had received from the Bank to discuss the matter. Neither he or the clerk had received any subsequent notification concerning the matter, so it was assumed that all was in order. The clerk had sought the advice of CALC who had clarified the legal position concerning the addition of the clerk as a signatory. This was permitted if certain other criteria were met. Cllrs **agreed** to this course of action if necessary.

5.7 Consideration of the Standing Orders of the Council.

See also item 5.6. Cllrs **agreed** that the orders were currently fit for purpose and that at this point no changes were necessary.

5.8 Parish Assets – legal position review.

The clerk reminded Cllrs that expenditure of £250 had been **agreed** to enable the solicitor to conduct initial enquiries.

Cllr Hinks notified Cllrs that she was awaiting a written report from the solicitors and outlined the areas that were being investigated. It was hoped to have this available for the May meeting. – **noted**.

5.9 Consideration of bench and noticeboard repairs and possible replacement.

It was **agreed** that Cllr Hinks would obtain a quotation for a suitable noticeboard at Drumburgh.

Cllrs discussed the location and condition of seat at Port Carlisle which had been raised at the January meeting. The clerk was asked to obtain a quotation for a replacement and bring it to a future meeting.

5.10 Website development.

The clerk outlined work he considered necessary on the website to assist clarity and ensure that legal requirements continued to be met. It was **agreed** that he should progress this with Cllr Hinks.

6 Finance

6.1 Information

6.1.1 To approve accounts and bank statements to 31st January and 28th February 2019 – available at the meeting. – **approved**.

6.2 Payments: to approve the following payments:

6.2.1 Clerk's salary **£693.94 – approved**.

6.2.2 Clerk's Expenses: post etc. £27.43, Telephone + broadband £25.48, travel 50 miles@36p= £18.00

Total £70.91 – approved.

6.2.3 Information Commissioner: by direct debit **£40.00 - approved**.

6.2.4 Chairman's Expenses (second payment) **£30.00 – approved**.

6.2.5 Thorpe Trees – tree purchase (VAT £130.80) **£784.80 – approved**.

The clerk confirmed that this payment had been authorised previously under the Standing Order procedure.

6.2.6 Thorpe Trees – tree purchase (VAT £87.66) **£525.92 - approved**

This item related to a recently received invoice.

6.2.7 XMA Ltd – Print cartridges (VAT £14.39) **£86.34 – approved**.

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7 Highways

7.1 Including:

Cattle grids at Bowness – latest situation.

The County Cllr had provided an update earlier (Item 3.3).

Easton Bridge safety issue.

Cllr Hinks provided details of a recent incident which the County Councillor had been made aware of.

Improvements to road safety on the bridge had been requested.

Speeding in Bowness village.

The clerk brought an e-mail he had received from a parishioner to the attention of Cllrs.

Following discussion, Cllrs hoped that the cattle grid installation would improve the situation and Cllr Knowles offered to speak to the parishioner.

8 Planning

8.1 Applications outstanding with Allerdale BC

8.1.1 – 2/2018/0188 Response to amendments - Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart)

8.1.2 – HOU/2018/0213 Two storey extension to provide additional living accommodation. Paddock Cottage, Glasson. (Miss K Birkett)

8.1.3 – HOU/2018/0230 Removal of front wall to make access, The Binnacle, Port Carlisle.

8.1.4 - 2/2018/0566 Erection of a single span portal framed implement/workshop building Barnfield, Glasson, Wigton (Mr J Birkett).

The above were **noted**.

8.2 Applications dealt with under standing order

8.2.1 – Removal of conservatory and erection of replacement conservatory plus construction of new timber decking area to the side of the property, Kenley Cottage, Anthorn. (Mr and Mrs Lowe).

The clerk informed Cllrs that there had been no objections and the Authority had been notified.

8.3 Applications decided by Allerdale BC

None – **noted**.

8.4 Applications for discussion by this meeting

None – **noted**.

9.1 Documents received for comment.

9.1.1 CALC Circular for February and March.

9.1.2 CALC – date of the March 2019 Allerdale Borough Council three tier meeting.

9.1.3 Glasdon Product Information.

9.1.4 A1 Arborist Information.

The documents were **noted**.

10 Any items of information...

10.1 brought by members

Cllr Hutton mentioned that there was a problem between Bowness and Port Carlisle with dog fouling.

10.2 brought by Borough Councillor

His report had been given earlier.

10.3 brought by County Councillor

His report had been given earlier.

10.4 brought by the clerk

The clerk mentioned that he had received correspondence relating to the Rural Payments Agency/ Natural England claims which he had made the Agent and Cllr Graham aware of.

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11.1 Date of future meeting: Wednesday 10th April 2019 Grant Meeting at 7 pm at the Lindow Hall.

11.2 Date of future meeting: Wednesday 15th May 2019 at 6.30 pm at the Lindow Hall.

The dates were noted, and the Chairman closed the meeting at 9.00p.m.

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