

# Bowness-on-Solway Parish Council

3rd January 2018

Dear Member,

Your attendance is required at the meeting of the Parish Council to be held on Wednesday, 10<sup>th</sup> January 2018 at 7.00pm at The Bower Port Carlisle.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

\_\_\_\_\_ (Clerk to the Council)

Present:

Councillors:

In attendance:

Clerk:

## 1.1 Apologies for absence and declarations of interest.

### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

## 2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Parish Council Meeting held on 8<sup>th</sup> November 2017.

## 3 Report on action taken

3.1 Report on action by members of the Council

3.2 Report from the clerk

3.3 Public participation (at the Chairman's discretion)

## Bowness-on-Solway Parish Council

### 4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action.
- 4.2 Royal British Legion receipt and thanks for donation.
- 4.3 Community Public Access Defibrillators – grant requests from Local Community Groups. Consideration of information and possible decisions.
- 4.4 CALC -Capping, Section 137 limit and Transparency Code.
- 4.5 Rural Payments Agency – Basic Payment Scheme payment update
- 4.6 St Michael’s Church – grass cutting invoices.
- 4.7 Royal British Legion – Thanks for donation.
- 4.8 Anthorn Airfield Memorial – update.
- 4.9 Confirmation of acceptance of grass cutting contract.
- 4.10 Copy of correspondence concerning Bowness Community Group and the possible registration of local pubs as Assets of Community Value.
- 4.11 Natural England – Information concerning restoration work on Glasson Moss.
- 4.12 Cumbria Children’s Dyslexia Project – Information and request for support.
- 4.13 Audit arrangements for 2017/18 and future years.
- 4.14 Glasson Community Group – grant applications concerning Yoga and Wellbeing classes and the Playground. Consideration and possible decision on applications.
- 4.15 Bowness Community Group – Concern over unsightly ‘wheelie bins’ outside the King’s Arms and copy correspondence.
- 4.16 HMRC – Updated procedure to reclaim VAT.

### 5 New business

- 5.1 To receive Community reports.
- 5.2 Police Report.
- 5.3 Arrangements for the grant meeting in April 2018.
- 5.4 Footway Lighting - Current situation.
- 5.5 Asset Register and Risk Assessment. Review and possible update.
- 5.6 Latest on the review of coastal signage. Discussion and possible action.
- 5.7 Ms Jayne Carrick – Data Collection Protocol: Solway Energy Gateway.
- 5.8 Consideration of bench repairs and possible replacement.
- 5.9 Condition of Millennium Oaks in the parish.
- 5.10 Parish website – update and consideration of services required.
- 5.11 Possible extension to Bowness Churchyard – current situation, research on legal position and possible decision.

### 6 Finance

#### 6.1 Information

- 6.1.1 To approve accounts and bank statements to 30<sup>th</sup> November and 31st December 2017 – available at the meeting.
- 6.1.2 **Budget** for 2018/19: see prepared sheet & therefore **precept request to Allerdale BC for 2018/19**
- 6.1.3 RPA – environmental stewardship **£2931.05**

## Bowness-on-Solway Parish Council

### **6.2 Payments: to approve** the following payments:

6.2.1 Clerk's salary **£680.36**

6.2.2 Clerk's Expenses: post + stationery etc. £3.10, phone + broadband £13.25, SLCC contribution £71.82, travel 26 *miles*@36p= £9.36 **Total £97.53**

6.2.3 Port Carlisle Bowling Club small room hire for two meetings. Anticipated invoice total **£40.00**

6.2.4 Mr S Hinks - invoice for strimming around parish benches **£180.00**

6.2.5 Lindow Hall – hall hire **£63.00**

6.2.6 XMA Ltd – print cartridges (incl VAT £14.20) **£85.17**

6.2.7 Angelfish – website hosting and e-mails, anticipated amount **£530.00**

6.2.8 Cumbria Computer Repairs – invoice for maintenance and repair (VAT £21.66) **£129.99**

### **7 Highways**

**Current situation** – review and possible action.

Possibility of new cattle grids at Bowness – latest situation.

### **8 Planning**

#### **8.1 Applications outstanding with Allerdale BC**

8.1.2 – 2/2017/0467 Listed building consent for the replacement of two windows with UPVC windows on rear elevation, Hazeldene, Port Carlisle.(Retrospective) (Mrs Linda Hodgson)

#### **8.2 Applications dealt with under standing order**

8.2.1 – 2/2017/0559 Listed building consent for the erection of a rear extension and replacement front door, Hazeldene, Port Carlisle (Mrs Linda Hodgson)

8.2.2 – 2/2017/0571 To turn a section of utility and storage rooms into a small tea room. (C3 to A3 use class), Pear Tree Farm, Bowness on Solway (Mr S Marshall)

#### **8.3 Applications decided by Allerdale BC**

8.3.1 – 2/2017/0464 Demolition of existing garage and workshop and erection of dormer type dwelling, Stonehouse, Drumburgh. (Tracey Robbins) – permission refused.

#### **8.4 Applications for discussion by this meeting**

None

#### **9.1 Documents received for comment.**

9.1.1 Allerdale Local Plan (Part 2): Site Allocations.

Focussed Consultation: Additional Sites Submitted and Policy Options 2017.

#### **9.2 Documents received for information** (available on request to clerk)

9.2.1 CALC Circular for December.

9.2.2 Glasdon product information.

### **10 Any items of information...**

**10.1** brought by members

**10.2** brought by Borough Councillor

**10.3** brought by County Councillor

**10.4** brought by the clerk

**11.1 Date of next meeting: Wednesday 14<sup>th</sup> March 2018 at 7pm at The Lindow Hall.**

**11.2 Date of future meeting: Wednesday 11<sup>th</sup> April 2018 at 7pm Grant Meeting at the Lindow Hall.**

**11.3 Date of future meeting: Wednesday 9<sup>th</sup> May 2018 at 6.30pm at the Lindow Hall.**