

# Bowness-on-Solway Parish Council

## Minutes of the meeting of the Parish Council held on Wednesday 13<sup>th</sup> September 2017 in the Lindow Hall Bowness on Solway at 7.00 p.m.

Present:

Councillors: Graham (Chair), Bradshaw, Carruthers, Coates, Harrington, Hinks, Hodgson, Reay and Wills.

County Councillor: A Markley

Borough Councillor: V Hodgson

Public attendance: Mr H Parker.

Clerk: M Abbs

### 1.1 Apologies for absence and declarations of interest.

Cllr Knowles had sent his apologies to the clerk along with PCSO H Donaughee.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

County Cllr Markley during the course of the meeting reminded Cllrs that he has an interest in Planning matters at both Borough and County level.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

### 2 Minutes (previously circulated)

**2.1 To approve** the draft minutes of the Parish Council Meeting held on the 12<sup>th</sup> July 2017. – **approved and signed.**

### 3 Report on action taken

3.1 Report on action by members of the Council.

No matters were reported.

## Bowness-on-Solway Parish Council

### 3.2 Report from the clerk.

The clerk informed Cllrs that he had received a complaint from Mr Snowdon of Anthorn concerning dog fouling and bagged dog waste being deposited in his garden. He believed this to be a wider problem in the village. He was referred to Allerdale BC but wished the matter to be brought to the Parish Council's attention.

The clerk had received an enquiry from a man in Devon concerning the availability of parking in the Parish. Mrs L Lewis had consulted the clerk prior to responding so some enquiries on the Parish website. The clerk and Chairman had held a meeting with Ms Jayne Carrick about a PHD project she was undertaking at Newcastle University entitled: 'Data Collection Protocol: Solway Energy Gateway'. It is her intention to carry out interviews in the Parish and she may wish to speak to the Parish Council.

### 3.3 Public participation (at the Chairman's discretion)

None at this point.

## 4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Land Registry letter relating to Council owned land on Bowness Common and concerning an 'application to register mines and minerals' by The Right Honourable Hugh Clayton Eighth Earl of Lonsdale – matter handled under standing order.

The clerk reminded members of the correspondence that had been circulated earlier and reported that it had been **noted without action**.

Cllr J Hodgson arrived at this point.

4.2 AON Insurance – changes to future insurance arrangements.

The clerk informed Cllrs of a letter from AON informing the Council that they were ceasing their involvement in the Local Council market. No action need to be taken at this point as cover would continue to renewal. BHIB Insurance Brokers would be taking over and had written separately to the Council confirming this and stating that they would write again to the Council about renewal three week before the renewal date. **-noted**.

4.3 Cumbria County Council – Cumbria Minerals & Waste Local Plan- availability of Inspector's Report.

The clerk updated Cllrs on the latest position which was **noted without action**.

4.4 Footway lighting. – Including an update concerning the current situation in Drumburgh.

Cllr Hinks and the clerk reported on a site meeting they had held with Mr D Bryden of Allerdale BC. Mr Bryden confirmed that some money was still available to install replacement lights and a suitable location was agreed. Cllr Hinks confirmed that local residents had been consulted and wished to have a replacement light. Mr Bryden was going to arrange a meeting with Electricity North West and would keep the Council informed of developments. – **noted**.

Mr Parker and Cllr Wills arrived.

## 5 New business

5.1 **To receive** Community reports:

Cllr Graham reported that the Bowness Community Group had met but there were no matters to bring to the meeting.

5.2 Police report.

The report is now available online and that the clerk was not aware of any serious matters that needed to be brought to the attention of Cllrs. Cllr J Hodgson advised that a suspicious vehicle in the Drumburgh area had been reported to the Police and encouraged Cllrs to be vigilant in their areas. – **noted**.

## Bowness-on-Solway Parish Council

### 5.3 Grass Cutting specification for 2018 season.

Review of the current tender procedure and possible action.

The existing specification was examined and discussed. It was **agreed** that no changes were necessary along with the contractors to be approached and invited to submit tenders. The clerk would consult Cllrs as to the suitability of other applicants if the Council was approached by other contractors wishing to submit tenders for the work.

### 5.4 Condition of benches and update on purchase and installation of replacements.

It was not felt that any benches required immediate replacement. However, the clerk mentioned a bench with a plaque with the names of Francis Clark 1914-1988 and Janet Miles Clark 1915 – 2002 on the coast road near the viaduct which required attention. Cllrs **agreed** that an appeal should be made in the Parish Magazine for any living relatives to contact the clerk.

### 5.5 Defibrillator Provision in the Parish.

Consideration of grant application from Anthorn Community Association and update of current situation in other areas of the Parish.

The clerk presented the application letter. Cllrs were generally supportive but wished to see a more detailed breakdown of costs and fundraising to date. The clerk was **instructed** to include the item on the November agenda.

### 5.6 Anthorn Naval Base Memorial.

Current situation and possible decision.

Cllr Reay read out a submission from Mr R Irving which included possible wording for a plaque.

Cllr Graham invited Mr Parker to speak at this point. Mr Parker believed that there were inaccuracies in the wording proposed by Mr Irving and had an alternative plan for a memorial. Following discussion, he was asked to Consult with the Anthorn Community Committee and submit a more detailed proposal at the November meeting. As previously expressed the Council is keen to see a long - term maintenance plan in place for any memorial. The clerk was **instructed** to include the item on the next agenda.

### 5.7 Bowness Parish Website – request from Port Carlisle Community for inclusion and possibly inclusion of other areas.

The clerk had received correspondence from Catherine Poxon of the Port Carlisle Community and Recreation committee who wish to have representation on the Parish website. The clerk had consulted with Mrs Lewis who had pointed out that if the website was to be developed further it would be cost efficient to do this for several areas of the Parish at the same time. The Cllrs were supportive of their inclusion. The Anthorn Community Association had been consulted but had not responded yet to their possible inclusion. The clerk said he would seek a response and Cllrs would make enquiries within their areas of the Parish. The clerk was **instructed** to include the item on the November agenda.

### 5.8 Anthorn Community Association – grant application for a new floor in the Village Hall.

A letter had been received requesting grant support but it had not been possible to supply a quotation for the meeting. The Association had requested that the item be deferred until the November meeting. – **agreed.**

County Cllr Markley arrived.

The Chairman was asked by Cllr Hodgson if he could give his report at this point.

He advised that things were quiet at Allerdale BC and he had no significant news to report.

There had been discussion at ABC concerning the road network particularly regarding the A595 near Workington. Cllr Bradshaw requested a larger litter bin near the bus turning circle in Bowness and he agreed to investigate this. Cllrs Coates and Carruthers asked about reason for the hole in the road in Glasson. It was believed that BT had dug this and it had been there for some time now. Cllr Markley recommended that it be reported using the HIMS reporting system and this should initiate an investigation.

Cllr Hodgson then left the meeting.

# Bowness-on-Solway Parish Council

## 6 Finance

### 6.1 Information

6.1.1 **To approve accounts** to 31<sup>st</sup> July and 31st August 2017 (available at meeting). – **approved.**

6.1.2 Allerdale BC – receipt of second Precept payment £9392 + CTRS grant £122.45 = **£9514.45**  
Anticipated figures shown.

The clerk advised that no notification of payment had been received from the authority up to that point. He would monitor the situation closely and keep Cllrs updated. – **noted.**

6.1.3 **The acceptance and approval** of the BDO Audit Annual return and certificate.  
The return and certificate were examined carefully and **accepted and approved.**

**6.2 Payments: to approve** the following payments:

6.2.1- Clerk's salary **£680.36 – approved.**

6.2.2 – Expenses: post etc. £6.43 Telephone & broadband £13.25 = £19.68, travel 7 miles@36p= £2.52  
**Total £22.20 – approved.**

6.2.3 - CGM Grass cutting – £867.00 + VAT £173.40 inclusive Invoices: **£1040.40 – approved.**  
Further invoices to be advised at the meeting.

6.2.4 BDO – payment for audit (VAT £40.00) **£240.00 – approved.**

6.2.5 Anthorn Community Association – hall hire **£15.00**  
– **approved.**

## 7 Highways

7.1 – Any local developments.

Cllr Markley advised that the planned cattle grids for Bowness had been discussed at the County Council again but he had no further news to report.

Cllr Hodgson advised that a road sign was missing in Drumburgh and would be reported.

Cllr Markley notified members that a list of desired road schemes was being compiled and asked to be notified of desired work. Cllr J Hodgson asked for a cattle grid near Drumburgh village. Cllr Carruthers requested traffic calming measures in Glasson. Cllrs supported these suggestions and **agreed** that the clerk should submit these requests in writing to Cllr Markley.

## 8 Planning

### 8.1 Applications outstanding with Allerdale BC

8.1.1 – CAT/2017/0015 Proposed tree work in Conservation area, Solway House, Port Carlisle (Mr R Howard).

8.1.2 – CAT/2017/0021 Proposed works to trees within a Conservation Area, Port House, Port Carlisle. (Mr R Pattinson)

8.1.3 – 2/2017/0266 Proposal to change use of storage barn to dwelling conversion, Cardurnock Cottage, Cardurnock. (Mrs and Mr W Stokes)

8.1.4. – 2/2017/0263 Listed Building consent for conversion of existing barn into dwelling, Cardurnock Cottage, Cardurnock (Mr Stokes)

8.1.5 – CAT/2017/0025 Application to carry out tree works in Conservation Area, Bank Cottage, Bowness (Kirsty Haridas)

The above were **noted.**

### 8.2 Applications dealt with under standing order

8.2.1 – 2/2017/0331 Proposal to remove existing grain tower and shed and replace with proposed machinery shed, Easton Farm, Easton. (Mr J Hodgson) Cllr Hodgson had declared an interest.

The clerk confirmed that there had been 'no objections'.

## Bowness-on-Solway Parish Council

8.2.2 – 2/2017/0341 Proposed general agricultural building over existing hard standing, Brackenrigg, Bowness on Solway. (Mr David Wills, Messrs RH Wills). Cllr Wills had declared an interest.

The clerk confirmed that there had been ‘no objections’.

8.2.3 – CAT/2017/0021 Proposed works to trees within a Conservation Area, Port House, Port Carlisle. (Mr R Pattinson)

The clerk confirmed that there had been ‘no objections’.

8.2.4 – 2/2017/0266 Proposal to change use of storage barn to dwelling conversion, Cardurnock Cottage, Cardurnock. (Mrs and Mr W Stokes)

The clerk confirmed that there had been ‘no objections’.

8.2.5 – 2/2017/0263 Listed Building consent for conversion of existing barn into dwelling, Cardurnock Cottage, Cardurnock (Mr Stokes)

The clerk confirmed that there had been ‘no objections’.

8.2.6 – CAT/2017/0025 Application to carry out tree works in Conservation Area, Bank Cottage, Bowness (Kirsty Haridas)

The clerk confirmed that there had been ‘no objections’.

The above were **noted**.

### 8.3 Applications decided by Allerdale BC

8.3.1 – 2/2017/0123 Proposed single storey extension to create additional bedroom and porch/office/cloaks area, Easton Bridge Cottage, Easton. (Mr and Mrs Mark Bell). – permission granted.

8.3.2 – 2/2017/0234 New agricultural livestock building, Easton Farm, Easton. (Messrs John and Thomas Hodgson) – permission granted.

8.3.3 – 2/2017/0272 Access track along field to make hard standing, Sunnymead, Port Carlisle (Mrs A Rumney). – permission granted.

8.3.4 - 2/2017/0341 Proposed general agricultural building over existing hard standing, Brackenrigg, Bowness on Solway. (Mr David Wills, Messrs RH Wills). – permission granted.

8.3.5 – 2/2017/0331 Proposal to remove existing grain tower and shed and replace with proposed machinery shed, Easton Farm, Easton. (Mr J Hodgson) – permission granted.

The above were **noted**.

### 8.4 Applications for discussion by this meeting

None – **noted**.

### 9.1 Documents received for comment

9.1.1 Cumbria CC – Draft Design Guide (available online)

The clerk briefed Cllrs of the option to comment which was **noted without action**.

### 9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars.

9.2.2 Parkes Wholesale Plant information.

The above were **noted**.

## **Bowness-on-Solway Parish Council**

### **10 Any items of information...**

#### **10.1** brought by members

Cllr Bradshaw reported the slippery condition of the jetty at the Cumbria Wildlife Trust's Gravel Pits had been raised with the Trust. She understood that remedial action would be taken.

#### **10.2** brought by Borough Councillor Hodgson

His report had been given earlier.

#### **10.3** brought by County Councillor Markley

He advised that he had obtained a grant in the region of £800 for the Glasson playground and the Glasson Community Group had been informed.

He mentioned the 'Amey' road contract legal case which had received a lot of coverage in the local press. A report had been compiled which focussed on lessons to be learnt for the future.

#### **10.4** brought by the clerk

#### **10.5** **Date of next meeting:** Wednesday 8<sup>th</sup> November 2017 at 7.00p.m. in the Bower, Port Carlisle.

**Please note the January meeting will be on Wednesday 10th January 2018 at 7.00p.m. in the Bower, Port Carlisle.**

**The above were noted and the Chairman closed the meeting at 8.50p.m.**