

BOWNESS ON SOLWAY PARISH COUNCIL

Parish Clerk
Jon Wood
Cardew Farm
Dalston
Carlisle
CA5 7JQ

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6 January 2021

Dear Councillor

You are summoned to attend the Meeting of Bowness on Solway Parish Council to be held on Wednesday 13 January 2020 at 7.00 p.m. by Zoom conference call. The log in details are

<https://us02web.zoom.us/j/82373812757?pwd=c3hUSHM1dnlwT2Q1ejFJYVNYYkFIUT09>

Meeting ID: 823 7381 2757
Passcode: 703549

The agenda is set out below

Yours sincerely

JON WOOD
Parish Clerk

AGENDA

1.1 Apologies for absence and declarations of interest.

2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Parish Council Meeting held on 11 November 2020

3. Report on action taken

3.1 Appointment of new clerk

3.2 Report on action by members of the Council.

3.2.1 New Parish Website Bowness-on-solway-pc.co.uk now active

3.3 Report from the clerk.

3.4 Public participation (at the Chairman's discretion)

4 Correspondence

1 Bowness on Solway January 2021 agenda

To review correspondence received and take any appropriate action.

4.1 2021 Census – letter from Gary Brady census engagement manager

4.2 Mary Land Farm, Glasson and Glasson Moss. Updates from Natural England in response to concerns raised by the Council regarding proposed works.

4.3 email from resident Norman Briggs regarding costal defences and traffic matters

4.4 Footway lighting proposals- to receive an update from Allerdale BC

4.5 email from PCSO Crone Cumbria Police regarding new arrangements for reporting road safety concerns

5 New business

5.1 To receive Community reports:

5.2 Police report.

5.3 To discuss a request from Glasson Community Association that the Parish Council take over responsibility for the Glasson Play Area

5.4 To discuss a request from PCC of Bowness Parish Church that the Council nominate a councillor to be co-opted on to the PCC as a churchyard warden to assist with the management of the churchyard

5.5 Grass cutting specification for 2021 season – to review the current tender procedure and specification and action to be taken

5.6 Bench/seat noticeboards to receive an update

5.7 Parish assets register to update to include the clerk's computer and printer

5.8 To make arrangements for grant applications meeting April 2021

5.9 To approve the internal audit arrangements for 2020/2021

5.10 To review the arrangements for banking following the appointment of the new clerk and change of correspondence address.

5.11 To discuss a request from Drumburgh residents for the provision of a defibrillator

5.12 Solway Samaritans

6 Finance

6.1 Information- To approve the accounts and bank statements to 30 November 2020 and 31 December 2020 available at meeting

6.1.1 Clerk's pension scheme update

6.1.2 Rural Payments Agency receipt of grants of £3936.00 and 2975.84 (total £6921.84)

6.1.3 Allerdale BC – receipt of second Precept payment £9392

6.1.4 To note that the external annual audit has been approved and certificate to that effect issued

6.2 Payments: to approve the following payments:

6.2.1- Clerk's salary £901.12 for November 2020 and £278.45 for December 2020. The November payment includes a tax refund to the clerk which will be reimbursed to the council by HMRC

6.2.2 - Clerk Expenses:

Jon Wood postages £3.47, Telephone & broadband = £12.00, travel 88 miles@36p= 31.68
Total £47.15

Michael Abbs £30 for computer disc and travel 29 miles @36p £10.44. Total 40.44

6.2.3 Purchase of Arnold-Baker on Local Council administration £149.99-already approved – for information

6.2.4 – CALC Induction training for clerk parts 1 and 2 £40.00- already approved- for information

6.2.5 Purchase of computer and printer for clerk athomePC £858.00- already approved- for information. Bank charges £40.00

6.2.6 - Zoom licence for 1 month £14.39

6.2.7 Hire of Lindow Hall £48.00

- 6.2.8 S Hinks- grass strimming £180.00
- 6.2.9 Donation to Royal British Legion for Poppy appeal
- 6.2.10 Replacement cheque for Port Carlisle Village Hall issues- for information
- 6.2.11 Bowness Community Group insurance (no invoice yet)
- 6.2.12 Rocket Sites Ltd – design and development of new website, registration of domain name and cloud hosting £834.00
- 6.2.13 External audit fee PKF Littlejohn £240.00 – for information

7 Highways

8 Planning

8.1 Applications outstanding with Allerdale BC
8.1.1 HOU/2020/0188 Wallsend Guest House, Bowness – erection of single storey sunroom to rear of property

8.2 Applications dealt with under standing order 8.2.1-
HOU/2020/0188 Wallsend Guest House, Bowness – erection of single storey sunroom to rear of property- no objections
CAT/2020/0033 work to trees- south east of Irving Terrace, Port Carlisle Port Carlisle- approved by Allerdale-no objections

8.3 Applications decided by Allerdale BC
HOU/2020/0110 Severus Erection of two storey and single storey rear extensions with balcony terrace above. Erection of garage to side elevation and associated internal and external works. - approved by Allerdale
CAT/2020/0033 work to trees- south east of Irving Terrace, Port Carlisle Port Carlisle- approved by Allerdale

8.4 Applications for discussion by this meeting
FUL/2020/0252 Glendale Holiday Park, Port Carlisle. Resubmission and amendment to approved application FUL/2019/0133 to amend to 38 static holiday caravans from 58, 37 pitches for touring units and additional consent for another additional 70 static holiday caravans.

9.1 Documents received for comment

9.1.1

9.2 Documents received for information circulated by email to all members (available on request to clerk)

9.2.1 CALC Circulars.

10 Any items of information

10.1 brought by members

10.2 brought by Borough Councillor Hodgson

10.3 brought by County Councillor Markley

10.4 brought by the clerk

11. Date of next meeting:

10 March 2021 7.00 p.m venue to be confirmed