

BOWNESS ON SOLWAY PARISH COUNCIL

www.bowness-on-solway-pc.co.uk

Parish Clerk
Jon Wood
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Carlisle
CA5 7JQ

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12 May 2021

Dear Councillor

You are summoned to attend the Meeting of Bowness on Solway Parish Council to be held on Wednesday 19 May 2021 at Lindow Hall, Bowness on Solway immediately following the the AGM of the Parish Council.

Please see the attached notice regarding Covid-19 precautions that will be in force at the meeting.

The agenda is set out below.

Yours sincerely

JON WOOD
Parish Clerk

AGENDA

1.1 Apologies for absence and declarations of interest.

2 Minutes (previously circulated)

- 2.1 To approve the draft minutes of the ordinary Parish Council meeting held on 10 March 2021.
- 2.2 To approve the draft minutes of the extraordinary Parish Council meeting held on 12 April 2021.

3. Report on action taken

- 3.1 To receive an update regarding Glasson Community Association playing field and the grant of a new lease and to approve the change use of a grant of £300 made in 2019.
- 3.2 Report on action by members of the Council.
- 3.3 Report from the clerk.
- 3.4 Public participation (at the Chairman's discretion)
- 3.5 Report from County Councillor Markley
- 3.6 Report from Borough Councillor Hodgson

4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Information Commissioner's Office- renewal of data protection licence until 6 April 2022
- 4.2 Letter of apology from HSBC Bank regarding dishonouring of cheques
- 4.3 CALC training update -
- 4.4 Rural Payments Scheme 2021 update- submission of claim by H and H on behalf of council for 2020-21
- 4.5 St Michael's Church Bowness on Solway update.
- 4.6 BHIB- annual insurance renewal- unchanged from 2019-20 £309.01
- 4.7 Great Cumbrian Litter pick 21 and 22 May 2021
- 4.8 Cumbria in bloom 2021
- 4.9 Local Council Review magazine- published quarterly –(annual subscription £17.00 for 1-3 copies or £13.00 for 4 copies or more)
- 4.10 Tree survey- Glasson Playing field report received. Possible decision on action.

5 New business

- 5.1 To receive Community reports:
- 5.2 To agree the provision of a defibrillator to be installed at Drumburgh and to authorise the clerk to make any necessary arrangements.
- 5.3 To consider the requests of parishioners for the installation of solar speed awareness devices at locations in the parish and to authorise the clerk to make appropriate enquiries.
- 5.4 To agree arrangements for the grant applications meeting to be held on 9 June 2021

6 Finance

- 6.1 Information-
 - 6.1.1 To approve the annual return and governance statement accounts
 - 6.1.2 To approve the accounts to 31 March 2021 print out of receipt and payments book; 2 year comparative summary, bank reconciliation and explanation of variance and bank statements to 31 March 2021 available at meeting
 - 6.1.3 To note the report of the internal auditor
 - 6.1.4 To approve the accounts to 30 April 2021 available at the meeting
 - 6.1.5 To note renewal of Information Commissioner registration to 6/4/2022
 - 6.1.6 To note VAT refund- claim for 2020-21 submitted in sum of £527.98
 - 6.1.7 To note receipt of Allerdale BC 1st instalment of precept £9392.00
 - 6.1.8 To note Electricity NW wayleave payment £40.89
 - 6.1.9 To note via CALC that confirmation of s137 spending limit of £8.41 per elector for 2021-22
- 6.2 Payments: to approve the following payments:
 - 6.2.1- Clerk's salary £278.45 for March 2021 and £278.45 for April 2021. -to note
 - 6.2.2 HMRC Income tax for clerk March, £69.60, April 2021 £69.60 -to note
 - 6.2.3 - Clerk Expenses: Telephone & broadband = £24.00, travel 55 miles@36p= £19.80
Total £43.80
 - 6.2.4 CALC annual subscription £238.39 (NALC £65.62 and CALC £172.57)
 - 6.2.5 BHIB insurance brokers council insurance £309.01
 - 6.2.6 Watsons Removals- removal of clerk's filing cabinet £200.00- to note
 - 6.2.7 Thorpe Trees – supply of trees etc £313.80- to note
 - 6.2.8 Zoom monthly licence £14.39
 - 6.2.9 PL Gauntlett Ltd operation of PAYE scheme and submission of end of year payments to HMRC £40.00
 - 6.2.10 Chairman's allowance for 2020-21 £60.00
 - 6.2.11 A1 Professional tree services- Glassing Playing Field tree survey £310.00

7 Highways- None

8 Planning

8.1 Applications outstanding with Allerdale BC

8.1.1 FUL/2020/0252 Glendale Holiday Park, Port Carlisle. Resubmission and amendment to approved application FUL/2019/0133 to amend to 38 static holiday caravans from 58, 37 pitches for touring units and additional consent for another additional 70 static holiday caravans

8.1.2 OUT/2021/0001. Outline application including access and layout for change of use from disused former military camp to holiday park comprising 80 units of holiday accommodation (luxury lodges) with clubhouse and sports facilities. Former Military Base, Anthorn Camp, Anthorn, Wigton, CA7 5AH

8.1.3 FUL/2021/0017. Remodelling of Highland Laddie, Glasson. Amended drawings uploaded to Allerdale planning portal.

8.2 Applications dealt with under standing order

8.2.1 CAT/2021/0005 Works to Trees in a conservation area Barwise Brow, Bowness On Solway, CA7 5AF T1 Ash - Crown reduce by 30-50% to reduce the risk of damage-NO OBSERVATIONS MADE

8.2.2 CAT/2021/0010 Works to trees in a conservation area Barwise Brow, Bowness On Solway, Wigton, CA7 5AF -T1, T2 & T3 - Mature White Poplars - Reduce the crown by 5-7m- NO OBJECTIONS

8.3 Applications decided by Allerdale BC

8.3.1 1 HOU/2021/0032 Erection of car port on driveway 53 Solway Drive, Anthorn- Withdrawn

8.3.2 CAT/2021/0005 Works to Trees in a conservation area Barwise Brow, Bowness On Solway, CA7 5AF T1 Ash - Crown reduce by 30-50% to reduce the risk of damage- approved by Allerdale

8.3.3 2 CAT/2021/0010 Works to trees in a conservation area Barwise Brow, Bowness On Solway, Wigton, CA7 5AF -T1, T2 & T3 - Mature White Poplars - Reduce the crown by 5-7m- approved by Allerdale

8.4 Applications for discussion by this meeting

8.4.1 None

9.1 Documents received for comment

9.1.1 Documents received for information circulated by email to all members (available on request to clerk)

9.1.2 CALC Circulars.

10 Any items of information

10.1 brought by members

10.2 brought by the clerk

11. Date of next meeting:

9 Jun 2021 Lindow Hall, Bowness 7.00 p.m.

COVID 19- PRECAUTIONS

Face coverings to be worn at all time during the meeting as per government guidelines unless speaking. Masks and face shields can be worn together for those persons who consider them in the at risk group. Face shields alone should not be worn as this does not give full protection.

All attendees to be informed of and ensure are following the covid -19 hall risk assessment
le entry/exit point.

Hand sanitizers will be available at entrance and exit points and all persons using the hall are to be encouraged to use them.

Register to be placed at entry point and all entrants to sign the register including declaration that they have not had or been into contact with covid-19 in the last 10 days nor are displaying any symptoms.

Non fire doors to be left open to allow a flow through of air.

Social distancing as per government guidelines.

Staggered entry and exit to the hall to allow social distancing to continue.

Meetings to be kept to essential business and to last no more than 2.5 hours.