

BOWNESS ON SOLWAY PARISH COUNCIL

www.bowness-on-solway-pc.co.uk

Parish Clerk
Jon Wood
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CA5 7JQ

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12 May 2021

Dear Councillor,

You are summoned to attend the Annual General Meeting of Bowness on Solway Parish Council to be held on Wednesday 19 May 2021 at Lindow Hall, Bowness on Solway at 7.00 p.m.

Please see the attached notice regarding Covid-19 precautions that will be in force at the meeting.

The agenda is set out below.

Yours sincerely,

JON WOOD
Parish Clerk

1. Apologies for absence.
2. To elect a chairman, who will then sign the form of acceptance of office.
3. To elect a vice-chairman.
4. Chairman's allowance. To consider and if thought fit to resolve "that the Chairman's allowance for 2021-22 shall be £60".
5. Standing orders
 1. To confirm or amend as thought fit the standing orders from May 2008- as since amended
 2. To confirm or amend as thought fit Annex A of the standing orders (cheque signatories)
 3. To confirm or amend Annex B of standing orders (planning applications)
 4. To confirm or amend Annex C – noticeboard guardians

COVID 19- PRECAUTIONS

Face coverings to be worn at all time during the meeting as per government guidelines unless speaking. Masks and face shields can be worn together for those persons who consider them in the at risk group. Face shields alone should not be worn as this does not give full protection.

All attendees to be informed of and ensure are following the covid -19 hall risk assessment
le entry/exit point.

Hand sanitizers will be available at entrance and exit points and all persons using the hall are to be encouraged to use them.

Register to be placed at entry point and all entrants to sign the register including declaration that they have not had or been into contact with covid-19 in the last 10 days nor are displaying any symptoms.

Non fire doors to be left open to allow a flow through of air.

Social distancing as per government guidelines.

Staggered entry and exit to the hall to allow social distancing to continue.

Meetings to be kept to essential business and to last no more than 2.5 hours.