

# BOWNESS ON SOLWAY PARISH COUNCIL

Parish Clerk  
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2 June 2021

Dear Councillor

You are summoned to attend the Meeting of Bowness on Solway Parish Council to be held on Wednesday 9 June 2021 at Lindow Hall, Bowness on Solway at 7.00 pm.

Please see the attached notice regarding Covid-19 precautions that will be in force at the meeting.

The agenda is set out below.

Yours sincerely

JON WOOD  
Parish Clerk

## AGENDA

### **1.1 Apologies for absence and declarations of interest.**

### **2 Minutes (previously circulated)**

2.1 To approve the draft minutes of the Annual meeting of the Parish Council held on 19 May 2021 and of the ordinary meeting of the Parish Council of the same date.

3 **To approve** suspension of agenda standing order items for this meeting only

4 **Public participation** (At Chairman's discretion). To receive grant request presentations from local organisations

5 **To consider** the Council's initial response to the grant applications. Confirmation of grant awards to be made at the July meeting.

6 **To consider** the request of Bowness Community Group for reimbursement of their insurance premium

### **7 Finance**

7.1 **To authorise** the following payments

7.1.1 P. L Gauntlett Accounts Ltd audit fee 2020/21 £55.00

- 7.1.2 Cartridge Save Ltd – toner cartridge £43.08
- 7.1.3. Clerk's salary May 2021 £278.45
- 7.1.4 HMRC PAYE May 2021 £69.60
- 7.1.5 Community Heartbeat. Donation of £2359 for supply of defibrillator and £198.00 for first year maintenance charge. Total £2557.00
- 7.1.6 WS Reid & Co Supply and installation of Parish notice boards £3708.00
- 7.1.7 H and H Land & Estates. Completion of RPA claim for 2021 £210.00

- 8. **Any items of information** brought by Councillors or Clerk
- 9. **Date of next meeting.** Wednesday 7 July 2021 7.00 p.m. Venue to be confirmed.

#### COVID 19- PRECAUTIONS

Face coverings to be worn at all time during the meeting as per government guidelines unless speaking. Masks and face shields can be worn together for those persons who consider them in the at risk group. Face shields alone should not be worn as this does not give full protection.

All attendees to be informed of and ensure are following the covid -19 hall risk assessment  
le entry/exit point.

Hand sanitizers will be available at entrance and exit points and all persons using the hall are to be encouraged to use them.

Register to be placed at entry point and all entrants to sign the register including declaration that they have not had or been into contact with covid-19 in the last 10 days nor are displaying any symptoms.

Non fire doors to be left open to allow a flow through of air.

Social distancing as per government guidelines.

Staggered entry and exit to the hall to allow social distancing to continue.

Meetings to be kept to essential business and to last no more than 2.5 hours.