

BOWNESS ON SOLWAY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Wednesday 19 May 2021 at Lindow Hall, Bowness immediately following the annual general meeting of the council

Present: Cllrs Hinks (Chair), Carruthers, Coates, Evans, Graham, Harrington, Hinks, Hutton, Martin, Reay, Wills.

Clerk JC Wood

Two members of the public were also in attendance

Apologies were received from County Councillor Markley and Borough Councillor Hodgson

1. Declarations of interests and requests for dispensations to speak were received from Cllr Carruthers in respect of item 4.10 and Cllr Martin in respect of item 8.1.3 and **approved**.
2. Minutes
 - 2.1 The minutes of the ordinary meeting of the ordinary Parish Council meeting held on 10 March 2021. **RESOLVED** to accept these as a true record and signed by the Chairman .
 - 2.2 The minutes of the extraordinary Parish Council meeting held on 12 April 2021. **RESOLVED** that subject to the deletion of the words “ and giving them permission to do so” from the draft minutes to accept these as a true record and signed by the Chairman.
3. **Report on action taken**
 - 3.1 To receive an update regarding Glasson Community Association Playing field and the grant of a new lease and to approve the change of use of a grant of £300 made in 2019. It was noted that the council’s agent H and H estates has completed draft heads of terms and site plan for the new lease which will be circulated to members for comment and thereafter instruct solicitors to deal with the preparation and registration of the lease at the Land Registry. The council **RESOLVED** to approve a request from the GCA that a grant of £300 made in 2019 for the purchase of a picnic table be used instead towards the purchase of flags to mount the tables on
 - 3.2 Report on action by members of the council- **NONE**
 - 3.3 Report from clerk- **NONE**
 - 3.4 Public participation -**NONE**
 - 3.5 Report from County Councillor Markley- **NONE**
 - 3.6 Report from Borough Councillor Hodgson-**NONE**
4. **Correspondence**
 - 4.1 Information Commissioner’s office- renewal of data protection licence to 6 April 2022- **NOTED**
 - 4.2 Letter of apology and reimbursement of bank charges of £50 from HSBC regarding dishonouring of cheques -**NOTED**
 - 4.3 CALC training update. Dates are still awaited regarding bespoke training to be provided for councillors on Code of Conduct and planning. CALC hope to be able to provide this June 2021 and the clerk will notify members when more information is available.-**NOTED**
 - 4.4 Rural Payments scheme 2021. H and H have submitted the claim and the outcome is awaited- **NOTED**
 - 4.5 St Michael’s Church, Bowness. The PCC of the church have notified the council that they are no longer intending to buy land to extend the churchyard and have written to the council to notify them that the grant of £20 000 made to the church for this purpose is

to be returned-**NOTED**. The clerk was requested to enquire of the church what plans they now have and report back to a subsequent meeting.

4.6 BHIB- annual insurance renewal. The premium is due by 1 June and remains unchanged from 2020-21 £309.01-**NOTED**

4.7 Great Cumbrian litter pick. 21 and 22 May-**NOTED** and local groups within the parish are taking part in this.

4.8 Cumbria in bloom 2021. The clerk has made enquiries with Allerdale regarding the number of electors in the parish (890) and therefore that individual communities wishing to take part will fall in the smallest category (up to 150 residents)-**NOTED**

4.9 Local Council Magazine. Six councillors plus the clerk expressed an interest in subscribing to this at a cost of £13.50 per person for a quarterly subscription. **RESOLVED** to approve the subscription at a cost of £94.50 for the current financial year.

4.10 Tree survey- Glasson Playing field report and action. This item was dealt with as the final item of the agenda. It was **RESOLVED** to exclude the public from consideration of this item because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Two quotations having been received to carry out work to trees identified in a report from A1 tree professional services it was **RESOLVED** that, subject to evidence of satisfactory public liability insurance being provided, that the quotation of Dean Little to carry out the work be accepted and that he be authorised to carry out the work.

5. New business

5.1 Community reports.

5.1.1 Bowness- Cllr Martin reported on tipping of waste including burning of refrigerator on land in Bowness.

5.1.2 Glasson-Bonus ball lottery has taken place successfully with two draws already completed and the next one on 29 May. Reports have been made of dogs being walked in the play area and also that weed killer has been used by unknown persons on the village green around the seats and manhole covers causing discolouration of foliage.

5.2 Provision of defibrillator for Drumburgh. Having considered literature and a quotation of cost provided by Community Heartbeat who are the only provider of defibrillators that do not need a power supply **IT WAS RESOLVED** to purchase a Zoll AED 3 defibrillator with visual display, thermal carry case and spare adult/child electrodes, Visualised CPR feedback, RescueWrist, ShockBox Sentry insulated locked cabinet, Community signage including delivery and supply of a mounting plate at an initial cost of £2499 plus an annual charge of £165 for managed solution support for a minimum of 5 years. It was also **RESOLVED** that the council will instruct a local tradesman to fix the box to the wall

5.3 Request by parishioners for provision of speed awareness devices at various locations in the parish. The council **NOTED** the preliminary enquiries made by Cllr Carruthers with Cumbria County Highways as to what signage may be appropriate to consider given that the locations giving rise to particular concern Drumburgh, Fingland and Glasson- are subject to national speed limit. The council **RESOLVED** that it was in principle in favour of making further enquiries with Cumbria Highways to arrange speed and traffic monitoring in locations of concern and to establish what signage would be acceptable to Cumbria Highways as a result of the monitoring.

5.4 Grants meeting. It was **RESOLVED** that application forms to be sent out by the clerk to organisations who have applied in previous years, that the forms be returned to him by 31 May 2021 and that the grant meeting take place in Lindow Hall, Bowness on Wednesday 9 June at 7.00 p.m

when representatives of organisations who seeking grants be invited to give a short presentation and answer questions.

6. Finance

6.1 Information

6.1.1 Annual return and governance statement accounts. **RESOLVED** to approve these

6.1.2 Accounts to 31 March 2021, print out of receipts and payments book, two comparative summary, bank reconciliation, explanation of variance and bank statements to 31 March 2021-**RESOLVED** to approve these.

6.1.3 Report of internal auditor. It was **NOTED** that this was complete and the auditor had was satisfied that the accounts were in order and that proper controls were in place.

6.1.4 Accounts and bank statements to 30 April 2021-**RESOLVED** to approve these

6.1.5 Renewal of information commissioner registration to 6/4/2022-**NOTED**

6.1.6 VAT refund -claim made for 2020-21 in sum of £527.98-**NOTED**

6.1.7 Receipt of 1st instalment of precept from Allerdale BC £9392.00-**NOTED**

6.1.8- Receipt of wayleave payment from Electricity NW £40.89-**NOTED**

6.1.9 Confirmation received from CALC that s137 payment for 2021-22 is £8.41 per elector-**NOTED**

6.2 Payments

6.2.1 - Clerk's salary £278.45 for March 2021 and £278.45 for April 2021. -**NOTED**

6.2.2 HMRC Income tax for clerk March, £69.60, April 2021 £69.60 -**NOTED**

6.2.3 - Clerk Expenses: Telephone & broadband = £24.00, travel 55 miles@36p= £19.80 Total £43.80 -**APPROVED**

6.2.4 CALC annual subscription £238.39 (NALC £65.62 and CALC £172.57)-**APPROVED**

6.2.5 BHIB insurance brokers council insurance £309.01-**APPROVED**

6.2.6 Watsons Removals- removal of clerk's filing cabinet £200.00-**NOTED**. Part of clerks' setting up costs previously approved

6.2.7 Thorpe Trees – supply of trees etc £313.80- **NOTED**

6.2.8 Zoom monthly licence £14.39-**APPROVED**

6.2.9 PL Gauntlett Ltd operation of PAYE scheme and submission of end of year payments to HMRC £40.00-**APPROVED**

6.2.10 Chairman's allowance for 2020-21 £60.00 -**APPROVED**

6.2.11 A1 Professional tree services- Glassing Playing Field tree survey £310.00-**APPROVED**

7. Highways

Members expressed concern about the condition of roads in the parish and the standard of recent pot hole repairs carried out between Cardurnock and Anthorn and also at the bottom of Bowness and outside Bowness Hall Farm and the clerk was instructed to contact County Councillor Markley to draw this to his attention to take up with Cumbria Highways.

8. Planning

8.1 Applications outstanding with Allerdale BC

8.1.1 FUL/2020/0252 Glendale Holiday Park, Port Carlisle. Resubmission and amendment to approved application FUL/2019/0133 to amend to 38 static holiday caravans from 58, 37 pitches for touring units and additional consent for another additional 70 static holiday caravans

8.1.2 OUT/2021/0001. Outline application including access and layout for change of use from disused former military camp to holiday park comprising 80 units of holiday accommodation (luxury lodges) with clubhouse and sports facilities. Former Military Base, Anthorn Camp, Anthorn, Wigton, CA7 5AH

8.1.3 FUL/2021/0017. Remodelling of Highland Laddie, Glasson. Amended drawings uploaded to Allerdale planning portal.

8.2 Applications dealt with under standing order

8.2.1 CAT/2021/0005 Works to Trees in a conservation area Barwise Brow, Bowness On Solway, CA7 5AF T1 Ash - Crown reduce by 30-50% to reduce the risk of damage-NO OBSERVATIONS MADE

8.2.2 CAT/2021/0010 Works to trees in a conservation area Barwise Brow, Bowness On Solway, Wigton, CA7 5AF -T1, T2 & T3 - Mature White Poplars - Reduce the crown by 5-7m- NO OBJECTIONS

8.3 Applications decided by Allerdale BC

8.3.1 1 HOU/2021/0032 Erection of car port on driveway 53 Solway Drive, Anthorn
Withdrawn

8.3.2 CAT/2021/0005 Works to Trees in a conservation area Barwise Brow, Bowness On Solway, CA7 5AF T1 Ash - Crown reduce by 30-50% to reduce the risk of damage approved by Allerdale

8.3.3 2 CAT/2021/0010 Works to trees in a conservation area Barwise Brow, Bowness On Solway, Wigton, CA7 5AF -T1, T2 & T3 - Mature White Poplars - Reduce the crown by 5-7m- approved by Allerdale

8.4 Applications for discussion by this meeting

8.4.1 None

9.1 Documents received for comment -**NOTED**

9.1.1 Documents received for information circulated by email to all members (available on request to clerk) 9.1.2 CALC Circulars-**NOTED**

10 Any items of information

10.1 brought by members . Cllr Carruthers reported that she is looking at tracks/public access in the parish and is trying to walk them all to check on their state and accessibility and will report back at a future meeting.

Cllr Carruthers reported that she is making enquiries about the bus shelters at Anthorn and Glasson both of which are old and in poor condition and will report back to a future meeting about possible options.

Cllr Reay proposed a vote of thanks to Cllr Carruthers for the work she has done as Chairman over the past three years.

Cllr Wills reported on the state of the metal outdoor seats and the possibility of sandblasting them clean. It was agreed that this item be placed on a future agenda for consideration

Cllr Martin reported the wish of Bowness Community Association to take over the old website domain and registration from the council.

10.2 brought by the clerk.

The clerk advised that two planning applications affecting Anthorn had arrived after the agenda had been published- erection of stables and erection of a single storey house extension. These had been referred to Cllrs Reay and Harrington for consideration under standing orders.

An email had been received from David Freeman of Natural England regarding the fire on Bowness Common on 7 April 2021 asking the council's views and if any member had any knowledge as to the cause of the fire. It was agreed to put this as a future agenda item.

An insurance renewal notice had been received from Bowness Community Group. It was agreed to put this on a future agenda.

Dates of next meetings

9th June 2021 7.00 p.m. Lindow Hall, Bowness- grants meeting

7th July 2021 7.00 p.m. venue to be confirmed

The chairman closed the meeting at 9.06 p.m.