

## MINUTES OF BOWNESS-ON-SOLWAY PARISH COUNCIL MEETING HELD AT THE LINDOW HALL, WEDNESDAY, 12<sup>TH</sup> JANUARY 2022

**Present :** Cllrs:- Hinks (Chair) Carruthers, Harrington, Reay, Wills, Coates, Martin, Hutton, Evans & Mark

Prior to the commencement of the Agenda the Chair informed the meeting that we still had no Clerk and asked all present if they were prepared to continue. All agreed.

### **1 Apologies for absence and declarations of interest.**

Cllr Graham had sent his apologies, and this was found to be a fair reason.

Apologies were received from County Cllr Markley.

Cllr Martin declared an interest in 7.1.2, 7.1.3 and 5.5

### **2 Minutes (previously circulated)**

2.1 The minutes of the meeting held on the 30<sup>th</sup> November were approved as a true record and signed by the Chair.

The Chair welcomed Cllr Mark to her first meeting after co-option.

### **3. Report on action taken**

3.1 Report on action by members of the Council - None

3.2 Report from the clerk – No Clerk

3.3 Public participation (at the Chairman's discretion) – No public present.

3.4 Report from County Councillor Markley – Sent his apologies

3.5 Report from Borough Councillor Hodgson – Not present

Cllr Evans and Cllr Wills arrived

### **4. To review correspondence received and take any appropriate action**

4.1 Grass cutting specification for 2022/2023. Review of tenders and action to be taken. Four contractors were approached. Tender documents were opened at the meeting in front of Cllrs. Discussion took place and all **AGREED** that Solway Gardening and Landscape be awarded a two year contract.

#### 4.2 Update on position of Clerk

The post has been advertised in the parish magazine which was delivered to over 560 households. No one has applied. It was **AGREED** to advertise it again in the Parish Magazine and also to advertise in the Cumberland News

#### 4.3 Concerns from residents regarding dog fouling along the foreshore at Bowness.

Cllr Hutton asked for this issue to be placed on the agenda. Discussion took place about how we try to address this issue. It was **AGREED** that the issue is a concern in all the Parish and an approach to the Allerdale Dog Warden will be made for help and information regarding what measures we can take. A notice will also be placed in the Parish Magazine.

#### 4.4 Request from Glasson Community Association for support regarding improvements to playpark.

No further information is to hand at present so will be placed on the next agenda.

## 5. Follow-on business

### 5.1 To receive community reports

Cllr Martin reported on the successful New Year's Eve event Bowness community Group had held. Cllr Reay thanked Bowness Community Group for the donation of a Christmas tree for Anthorn.

### 5.2 Update on provision of defibrillators for Cardurnock, Easton, Fingland and Old Anthorn.

Three sites have now been identified and ready to go ahead. Cllrs **AGREED** that we proceed under the guidance of our defibrillator provider. Cllr Evans offered a place on his wall at Fingland for a defibrillator. This to be explored and reported back.

### 5.3 Update on speed awareness devices for certain villages

No further information at this point

### 5.4 Update on renovation of metal parish seats

Seats are now back from Thomas Graham, and some have been refixed. It was agreed by all that they are looking good. Cllr Graham will give an update at the next meeting

### 5.5 Update on situation regarding Bowness Banks lease.

Since the November meeting there has been no contact with Bowness Community Group. Cllr Hutton produce a report he had received from Sarah Lee regarding ownership of the Banks. This was too late for the agenda so will forwarded to all Cllrs so discussion can take place at the March meeting.

### 5.6 Update regarding Queen's Platinum Jubilee 2022

It was previously agreed that we order blue, red and white seeds for each household. It has been suggested that we order extra so we can give community groups some. This was **AGREED** by all.

### 5.7 To approve the internal audit arrangements for 2021/2022.

It was **AGREED** to approach L Gauntlett again to do our internal audit.

### 5.8 To consider changes to bank arrangements

Once again, we have had problems with HSBC – cancelling a cheque with no explanation. Discussion took place and it was **AGREED** that we approach the Cumberland Building Society to see if we can move bank accounts.

## 6. Finance

6.1.1 Information- To approve the accounts and bank statements to 30 November and 31 December 2021 – To note the RPA receipt of £2828 (only one receipt this time instead of 2 – other payment has ceased) Also note the bank is charging us for transactions.

6.1.2 To note refund of £15.60 from Cartmell Shepherd in relation to land registry fees.

6.1.3 To note that the external annual audit has been approved and certificate to that effect issued

**To authorise** the following payments – All **APPROVED**

6.2.1 @homepc - computer repairs £69.99

6.2.2 Invoice from Rocket Sites for maintenance of website £114.00

6.2.3 Invoice from S Hinks £180 for grass strimming

6.2.4 Thorpe tree invoice - £159.90

6.2.5 PKF Littlejohn invoice £240.00 – external audit

6.2.6 James Graham - £98.56 – Steel Bolts to replace parish seats

## 7. Planning

### 7.1 Applications outstanding with Allerdale BC

71.1 OUT/2021/001 Former Military Base, Anthorn Camp, Anthorn (CLOSED)

71.2 FUL/2021/0017 Highland Laddie, Glasson

7.1.3 FUL/2020/0252 Glendale Holiday Park, Port Carlisle

## **7.2 Applications for discussion at this meeting**

7.2.1 HOU/2021/0251 - Plumtree Farm, Easton – Alterations to extend for ground floor living and first floor bedroom – No objections

## **8. Documents received for comment**

8.1.1 Documents received for information circulated by email to all members

8.1.2 CALC Circulars.

## **9 Any items of information**

9.1 brought by members

### **Items received after the agenda was published**

A Planning application HOU/2021/0258 was received for West Mead, Bowness-on-Solway – to be dealt with under standing orders.

A letter from Liam McKenna regarding a bench on the Banks in memory of his mother to be placed on the March agenda

A letter from Bo'ness in Scotland regarding twinning with Bowness-on-Solway to be placed on the March agenda

Request for discussion regarding portable toilets to go on the next agenda.

9.2 brought by the clerk - No clerk

Meeting closed at 8.15pm

**10. Date of next meeting.** – 9<sup>th</sup> March 2022 – venue to be confirmed.