

BOWNESS ON SOLWAY PARISH COUNCIL

Email clerk.bowness@outlook.com

Dear Councillor

You are summoned to attend the Annual Meeting of Bowness-on-Solway Parish Council to be held on Tuesday 31st May 2022 at Lindow Hall, Bowness on Solway at 7.00 pm following the Annual Parish Meeting.

The agenda is set out below.

Yours sincerely

Peter Streatfeild
Parish Clerk/RFO
Bowness on Solway Parish Council

AGENDA

- 1.1 To elect Chairman, who will the sign the form of acceptance of office.**
- 1.2 To Welcome and introduce our new Clerk**
- 1.3 Apologies for absence and declarations of interest.**
- 1.4 To elect a Vice Chairman**
- 1.5 To consider re-adoption or amendment of standing orders**

2 Minutes (previously circulated)

- 2.1 To approve the minutes of the meeting of the Parish Council held on 7 March 2022
- 2.2 To approve the minutes of the extraordinary Council meeting held on 7 April 2022

3. Report on action taken

- 3.1 Report on action by members of the Council.
- 3.2 Report from the clerk.
- 3.3 Public participation (at the Chairman's discretion)
- 3.4 Report from County Councillor Markley
- 3.5 Report from Borough Councillor Hodgson

4. To review correspondence received and take any appropriate action

- 4.1 E-mail received from BCG requesting permission to carry out works on the Banks
- 4.2 Update on the future of the 93/93A Bus service
- 4.3 Grant application from Bowness Community Group – Cinema Group - £4956.38
- 4.4 To consider Chairman's Allowance for 2022/23 to be £60.00

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5. New business/Follow-on business

- 5.1 To receive community reports
- 5.2 Update on provision of defibrillators for Cardurnock, Easton, Fingland and Old Anthorn
- 5.3 Update on speed awareness devices for certain villages
- 5.4 Update on renovation of metal parish seats
- 5.5 To acknowledge claim form for RPA submitted.
- 5.6 To consider changes to bank arrangements – adding new Clerk
- 5.7 Request from Liam McKenna to install a bench on the Banks in memory of his mother
- 5.8 Request from Bo'ness Community Council regarding possible twinning links.

- 5.9 Repositioning of noticeboard at Cardurnock.
- 5.10 To consider the re-appointments of P L Gauntlett to handle PAYE for the Council
- 5.11 To consider the re-appointment of P L Gauntlett to handle the internal audit for the Council

6. Finance

6.1 Information

- 6.1.1 To note report of internal auditor.
- 6.1.2 To approve annual return: governance statement – Chairman to sign
- 6.1.3 To approve accounts and bank statements to 31st March 2022. Comparative summary sheet for 3 years, explanation of variances.
- 6.1.4 To approve the accounts and bank statements to 30 April 2022
- 6.1.5 To note Electricity Wayleave payment received - £40.89
- 6.1.6 To note receipt of first instalment of precept £9392.00
- 6.1.7 To note Information Commissioner – confirmation of registration renewal to 6/4/23

To authorise the following payments

- 6.2.1 BHIB Insurance renewal (amount to follow)
- 6.2.2 CALC Annual subscription £254.48
- 6.2.3 To note payment to Eden Project £495.00 (VAT £82.50) Queen's Platinum Jubilee
- 6.2.4 To note payment to Thorpe Trees Ltd £357.30 (VAT £59.55)
- 6.2.5 To note payment to P L Gauntlett £40.00. PAYE scheme
- 6.2.6 Anthorn Village Hall – Room hire
- 6.2.7 Community Heartbeat, Annual Support (Drumburgh) £198.00 (£33.00 VAT)
- 6.2.8 P L Gauntlett – Internal audit - £55.00
- 6.2.9 Chairman's Allowance for year 2021/22 - £60.

7. Highways

8. Planning

8.1 Applications outstanding with Allerdale BC

- 8.1.1 FUL/2021/0243 – Building of Shed – Bombadil, Drumburgh

8.2 Applications decided by Allerdale

- 8.2.1 FUL/2022/0018 – Change of use land at Wallsend Guest House

8.3 Applications for discussion at this meeting

- 8.2.1 HOU/2022/0085 – 48 Solway Drive, Anthorn

9. Documents received for comment

- 9.1.1 Documents received for information circulated by email to all members
- 9.1.2 CALC Circulars.

10 Any items of information

- 10.1 brought by members
- 10.2 brought by the clerk

11. Date of next meeting. – TBC – venue to be confirmed.